



EYFS Settling in Policy

We encourage children to feel safe, stimulated and happy and to feel secure and comfortable with staff. We would like parents to have confidence in both their children's well-being and their own role as active partners within the setting.

Aim - We aim to make our nursery a welcoming place where children settle quickly and easily because consideration has been given to the individual needs and circumstances of children and their families.

In order to help children settle comfortably we use the following procedures:

- Before a child starts to attend the setting, we use a variety of ways to provide his/her parents with information. These include written information such as our registration pack, nursery prospectus and policies via our website.
- We allocate a Key Person to each child and his/her family before she/he starts to attend; the Key Person welcomes and looks after the child and his/her parents at the child's first session and during the settling-in process.
- When a child starts to attend, we explain the process of settling-in with his/her parents and jointly decide on the best way to help the child to settle. This includes:
 - Shorter sessions
 - Not initially staying for lunch
 - Parents staying with their child.

Younger children can take longer to settle in, as will children who have not previously spent time away from home. Children who have had a period of absence may also need their parent to be on hand to re-settle them.

- We consider a child to be settled when they have formed a relationship with their Key staff within their group; for example the child looks for the Key Person when he/she arrives, goes to them for comfort, and seems pleased to be with them. The child is also familiar with where things are and is pleased to see other children and participate in activities.
- When parents leave, we ask them to say goodbye to their child and explain that they will be coming back, and when.